



KEYSTONE TRAILS ASSOCIATION

Board of Directors Meeting Minutes



Saturday, July 29, 2017

Renovo, PA

Directors attending: Paul Shaw, Ernie Werstler, Rob Altenburg, Bob Merrill, Jim Foster,

Donna Thompson, Wanda Shirk, and Bob Best

Also attending: Joe Neville, Brynn Furnace, Raymond Arke, Dominik Maida

President Shaw called the meeting to order at 3 PM.

AGENDA

I. **Opening Remarks** (Paul Shaw, President) - Introductions of those present.

II. **General Membership/ Public Comments** - none

III. **Approval of the Minutes of the 4/8/2017 Board Meeting**

Motion to approve the meeting minutes from April? Bob Merrill motions to approve, Jim Foster seconds. No discussion. All in favor, motion carries.

IV. **Treasurer's Report** (Rob Altenburg) – see attachment

a. Discussion ensued pertaining to decreased contributions, increased membership, and appeal letters.

Motion to approve the report pending audit? Wanda Shirk motions, Bob Merrill seconds. All in favor, motion carries.

V. **Executive Director's Report** (Joseph Neville) – see attachment

a. Discussion of possibility of late fee on event registrations.
b. Leader needed for the proposed 2018 Pinchot Trail Slackpack.

VI. **Program Administrator's Report** (Brynn Furnace) – see attachment

VII. **Intern Introduction/Report** (Raymond Arke) – see attachment

VIII. **Committee Reports**

A. Trail Care Committee (Donna Thompson)

a. Increase in attendance, and first-timers. Scouting has begun for the next season.
b. Jim F. has contact information for rock building volunteers to help with KTA.

B. Finance Committee (Jim Foster)

a. Brokerage account is opened.
b. Discussion of investing in other accounts than CDs.
c. Paul requested a draft of next year's budget before the next meeting.

- C. Executive Committee (Paul)
 - a. Nothing to report.
- D. Nominations Committee (Wanda Shirk)
 - a. The board is losing three members. A minimum of nine members is required. Mark Crammes has accepted nomination to serve on the board.
 - b. Representatives-At-Large must be re-elected this year.
- E. KTA AT Section Committee (Jim Foster) – see attachment
- F. Patch Committee (Jack Hauler)
 - a. Joe – We have recently added the Black Forest Trail and Laurel Highlands Trail patches. Next will be the Golden Eagle Trail Patch.
- G. Publications Committee
 - a. Nothing to report.

IX. Action Items

- A. PGC Meeting (Joseph Neville)
 - a. The board agrees to schedule a meeting with the PGC.

X. New Business

- a. ED Contract Renewal (Paul Shaw)
- b. ED Performance Review Methodology (Paul Shaw)
- c. House Bills (Rob Altenburg)
 - i. Rob will provide Brynn with an article for the newsletter on the hellbender as the state amphibian and the Every Kid Outdoors Act.
- d. KTA Fundraising Trip 2018 (Paul Shaw)
 - i. Scottish Highlands trip to be scheduled next fall.

Motion to adjourn? Ernie Werstler motions, Rob Altenburg seconds. All in favor, motion carries. Meeting adjourned at 5 PM.

- XI. Next Board and Council Meeting:** Saturday, October 14, 2017, Wesley Forest Camp, Weikert, Union County, PA.